

October 13, 2013

1:30pm

# TEAM MEETING

Society for Public Health Education

Lake Forest

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**Meeting called by:** Frank Hernandez

**Type of meeting:** Board Meeting

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**Facilitator:** Frank Hernandez

**Note taker:** Erin Ulibarri

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**Timekeeper:**

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**Attendees:**

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**Please read:**

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**Please bring:** Your deliverables from last meeting. Information and material to update/inform members.

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## AGENDA ITEMS

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| Topic                         | Presenter    | Time allotted |
|-------------------------------|--------------|---------------|
| ✓ Minutes                     | Erin         | 5 min         |
| ✓ President's Update          | Frank        | 10 min        |
| ✓ Chair Updates               | All          | 20 min        |
| ✓ Social Event                | All          | 30 min        |
| ✓ Annual Report               | Frank/Andrea | 30 min        |
| ✓ Board Nominations Time Line | All          | 20 min        |
| ✓ Other Business              | All          | 5 min         |

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Other Information

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**Observers:**

Resources:

Special notes: